



CIDBIA Board Meeting Minutes

February 18, 2016

Board Members Present: Larry Larson (Co-President), Ken Louie (Co-President, I-Miun Liu (Treasurer), Diane King (Secretary), Aaron Crosleycone, Tuck Eng, and Maiko Winkler-Chin

Board Members Absent: Lei-Ann Shiramizu and Barb Wilson

Staff Present: Jessa Timmer

Meeting called to order by Larry Larson at 8:38 a.m. February 18, 2016

Welcome

Jessa welcomed board members and noted there was no public present to submit comments.

Review and Approval of January 20, 2016 minutes

Minutes were approved with two corrections:

Item Number 4: should be changed from Open Meeting Act to Open **Public** Meeting Act

Item Number 7: first bullet should be change to: **Three** members of the BIA are on the Mayor's Public Safety Taskforce.

Staff Update presented by Jessa Timmer

- a. Contract Updates. The Lunar New Year event was the last event under the Piranha Blond Events contract. A Request for Proposal (RFP) will be issued to hire an events company for the next two events. It was suggested that the RFP include the vision and goals for each of the events.
- b. Events Updates
 1. 10th Ave S Hill climb, connecting Yesler neighborhood with Chinatown-International District and Little Saigon – February 13, 2016
 2. First Hill Streetcar Community Celebration – February 13, 2016
 3. Lunar New Year Festival – February 13, 2016
The event paid for itself. However, no staff time was taken into account. It was suggested that for future budgeting, staff time be included.
A vetting meeting should be held to record positive and negative aspects of the event.
- c. Chinatown Gate. Jessa will be meeting with the Chinatown Gate Foundation to look into grant opportunities for maintenance not covered in the BIA budget. Cleaning and painting as well as structural inspection are to take place this year. Full maintenance should be scheduled at the 10 year anniversary in 2018.
- d. The OIS award has not been announced yet.
- e. Chinatown ID 2016 Kickoff will be held tonight (February 18) at the Hing Hay Co-Works. It is a neighborhood event featuring projects in the neighborhood. Jessa is to be introduced.
- f. The IT person is presently updating the BIA website and the meeting agenda and minutes will be posted.
- g. Interim, BIA, Swedish Hospital, PDA and ICHS are jointly holding meetings regarding the Build Health Initiative.

- h. There will be a community meeting February 24 at Hing Hay Co-Works to discuss the mayor's 2016 housing levy which addresses homelessness and low income services in Seattle.
- i. Wing Luke, PDA, BIA, and Interim are working on a Park Department proposal that would provide funding for activation of parks in areas around the city. The grant limit is \$46,000 per community for the year and the agencies listed above decided to target funds for Kobe Terrace and the Danny Woo garden. The grant proposal submission is in the planning stage. Proposals are due March 31, 2016.
- j. There will be monthly meetings between the BIA staff and the Idea Space staff.
- k. Stakeholder meetings will be held regarding Union Station Plaza activation.
- l. Chinatown ID business pamphlet has been completed (a copy was distributed to attendees) and will be distributed throughout the city and CID neighborhood. A professional business will distribute pamphlets throughout the city. The BIA staff will distribute it to the neighborhood.

Financials

Copies of the February 2016 budget reports were handed out and discussed. It was requested that a column be included on the financials that would show the budgeted amount for line items. Diane King and Maiko Winkler-Chin have volunteered to be on the financial committee. A strategic planning meeting should be set up so the board can identify future goals and needed funding.

BIA Assessment Committee Update

A memo was distributed and discussed.

Other business

The Executive Director needs to meet people in the neighborhood. Anyone who can help to introduce her to community members should do so.

Action Items:

- Set up vetting meeting for the Lunar New Year Event
- Develop RFP to hire new events company
- Continue to get estimates for gate cleaning and structural assessment as well as look into funding sources
- Set up a strategic planning meeting with board members
- Help Jessa meet community members

Meeting adjourned at 10:05 am

Respectfully submitted by Diane King