CIDBIA Board Meeting Minutes for 1/3/19
Hing Hay Coworks, 8:30 a.m.

CIDBIA Board Members Present: Barry Blanton (Co-Chair), Lei Ann Shiramizu, Ken Louie, Maiko Winkler-Chin, Diane King (Secretary), Tuck Eng

CIDBIA Board Members Absent: Aaron Crosleycone (Co-Chair), I-Miun Liu (Treasurer)

CIDBIA Staff Members Present: Jessa Timmer, Monisha Singh

Meeting was officially called to order by Barry Blanton at 8:35 a.m.

1. **Welcome**
   Barry welcomed Board and Staff Members.

2. **Public Comment on Agenda Items**
   No public comment on agenda items. No public was present.

3. **ED Transition/Hiring Committee**
   a. The committee didn’t get a chance to meet before the holidays but includes: Barry Blanton, Ken Louie, Paul Murakami, Leslie Smith, and Jennifer Tam.
   b. 39 Resumes have been received. The committee will sort through the resumes and contact candidates for interviews.

4. **Review and Approval of December 13, 2018 Meeting Minutes**
   i. Diane moved to approve the December 13, 2018 minutes.
   ii. Ken seconded.
   iii. Motion carried unanimously. Tuck abstained.

5. **Board Member Nominations – Tim Lee and Jamie Lee**
   i. Diane moved the nomination of a slate
   ii. Lei Ann seconded
   iii. Motion carried unanimously
   iv. Tim Lee and Jamie Lee will be on the board for regular two-year terms.

6. **Chinatown Gate Discussion**
   a. Tuck, Jessa, and Barry met with the City, who asked for the application for the Gate but not the fee yet while the BIA and the Gate Foundation decide the ownership.
   b. Currently the Foundation is working on getting a bond to replace the $50k line of credit. Jessa is working with CIDBIA’s insurance carrier to get the $50k bond and has sent in the application to the City.
   c. The BIA has to determine how to maintain the Gate in its budget, liability of ownership, and relationship between the BIA and the Foundation.
   d. The Foundation paid $40k in the last 10 years for painting, cleaning and new lights. The annual permit fee is $1,400.
   e. Historic South Downtown has a grant opportunity that the Gate maintenance could be part of. Tuck is meeting with them to discuss the Gate. The Grant could also be an opportunity for other structure such as the dragons, fish columns, etc.
7. Events/Marketing Update – Monisha
   a. Buy & Fly received 306 entries, which is more than last year. The winner was from Momo.
   b. Seattle Met will feature Chinatown-ID as their cover story in the Feb/March issue. They have an opportunity for C-ID businesses to purchase ads at an affordable rate.
   c. The Seattle Squeeze starts tomorrow. Communication has been sent to the community in various formats.
   d. Lunar New Year Celebration will be on Saturday February 9, 2019 from 11am to 4pm. The event will have the $3 Food Walk and pig related activities.

8. ED Report
   a. Jessa is the ED on a part time contract basis. She is working on transition documents for the future ED.
   b. Finance Committee met and reconciled the December budget, which is right on track for the close of 2018.
   c. Jessa signed the new service contract with Seattle Surface Cleaners. They will work on a new schedule where they will have fewer hours during the winter months and increased hours in the summer, but a total of the same number of hours. Jackie Jin will be staying on as the Sanitation Coordinator until the end of June when she goes back to China.
   d. We’re still waiting to hear back on OIS Funding.

9. Public Comment
   No public present.

Adjourn
Meeting was adjourned at 9:38am.

Minutes recorded by Monisha Singh