CIDBIA Board Meeting Minutes – 7/18/19
Hing Hay Coworks, 8:30am

CIDBIA Board Members Present: Barry Blanton (Chair), I-Miun Liu (Treasurer), Diane King (Secretary), Tuck Eng, Jamie Lee, Jocelyn Moore, Tim Lee, Brian Jaeger

CIDBIA Board Members Absent: Alann Hamada

CIDBIA Executive Director: Monisha Singh

Guests: Beth Ku (community member); Nora Chan, Rasheed Hammond (RFI), Jordan Ramadan, Dominic Quan (Chinatown Camera presentation team; and Jeff Liang (prospective new CIDBIA Board Member)

1. Welcome/Introductions: Barry called the meeting to order at 8:35, and everyone gave self-introductions
2. Public Comment on Agenda Items: None
3. Presentation on Security Cameras
   a. Nora, Rasheed, Jordan, and Dominic requested time to give the Board an update on their efforts and progress made to date on the security camera system.
   b. Objectives of the Camera System
      i. To deter crime by having a network of cameras throughout the core of Chinatown
      ii. To work with law enforcement by supplying recorded information
   c. Nora/team gave an update
      i. $150,000 raised so far (just held a fundraising event)
      ii. Goal is to raise $300,000
      iii. The fundraising is supported by the SPD
   d. Q&A
      i. Would this system be monitored “real-time”? No, the cameras would be part of a video recording system, and records would be kept/available for 4 – 6 weeks
      ii. How long do the cameras last? The cameras last 5 – 10 years+, and the warranty runs for 3 years
      iii. How much does it cost to maintain this system? 10% of the cost of the system per year; if the system costs $300,000, the annual maintenance cost would be $30,000 (contracted)
      iv. What does the $30,000 annual maintenance cost include? Maintenance, cleaning of the cameras, and some assistance in reviewing recording for specific incidents (only in specific cases)
      v. You mentioned SPD is supportive of this system ... do you mean SPD officially, or specific individuals that are members of the SPD. “SPD supports this. SPD was part of the fundraising event.”
      vi. Who has access and/or responsibility for recorded information? There would be a restricted number of users, and to be clear, it’s a privately funded project and SPD can’t access it without permission of the system’s owner
      vii. Again, so is SPD supportive of this, or is the SPD support you’ve mentioned specific individuals that
are supportive of it? **Two members of the SPD are supporting this effort**  

viii. Given technology is constantly changing, is it possible to “lease” this system instead of buying it so that the technology is kept updated and current? **That might be possible, and they will consider that option, but the current proposal is to purchase the camera system**  

ix. Tim Lee told of his personal experience with a recording security camera system, that he has been on the Public Safety Council, and the Council is supportive of a camera system, but isn’t an entity that can “own” the camera system

4. **Approval of Minutes from 6/12/19 Board Meeting:**  
   a. Jamie motioned to approve the minutes  
   b. Diane seconded the motion  
   c. Motion carried unanimously

5. **Change of Signatories on CIDBIA Bank Accounts**  
   a. Barry made a motion to change the signers on the CIDBIA bank accounts to add Monisha Singh and Jamie Lee, and remove Diane (and any other signers)  
   b. Brian seconded the motion  
   c. Motion carried unanimously

6. **Board Development Update**  
   a. Barry gave an update on the Board development effort  
      i. Board members must be ratepayers in good standing, or be legal representatives of ratepayers in good standing  
      ii. The objective is to have a good cross-section of representation of the ratepayers based on physical location, types of businesses, as well as a good cultural representation of the neighborhood  
      iii. The Board can have up to 13 voting members, and 2 non-voting “members-at-large”  
      iv. We currently have 9 members on the Board (8 voting members and 1 non-voting member)  
   b. Jeff Liang made a self-introduction, and spoke to why he is interested in joining the CIDBIA Board  
      i. Jeff is an attorney, is a CIDBIA ratepayer, and has had an office in the neighborhood for 9 years  
      ii. Jeff has been engaged in the community since he was first introduced to it in 2000  
      iii. Jeff has served as a Board Member to the Asian Counseling and Referral Service; Asian Pacific Islander Community Leadership Foundation; Asian Bar Association of Washington; and the Asian Bar Association of Washington Student Scholarship Foundation  
   c. We are still looking for several new Board Members, with consideration given to the Board matrix described above  
      i. We are communicating with two people who have shown interest in joining the Board  
      ii. We are also talking with two organizations in the community that might have people for us to consider joining the Board  
   d. We will be setting up a Board orientation later this summer/early fall, after we have identified a few more new Board members  
      i. Monisha reported that there is additional funding available for Board training through 501 Commons (via a City grant)  
      ii. Board Orientation, Board Training, and strategic planning are areas we’d like to work on  
   e. At that time, we will also want to elect new Board officers (2 co-Chairs, Treasurer and Secretary)

7. **Ad Hoc BIA Assessment Committee Update (Committee: Jamie, I-Miun, Brian, Monisha and Barry)**  
   a. Jamie gave an update on current options  
   b. Monisha will be working with the City to review and update information on ratepayers to ensure we are using accurate and up-to-date information in our assessment model  
      i. Diane offered to volunteer to help in this as it will take a lot of effort  
      ii. The committee will be working to clarify our various options, starting with a clean assessment role  
      iii. The work-back deadline for cleaning up the assessment role is November 1, 2019

8. **Ad Hoc Chinatown Gate Committee (Committee: Tuck, Barry and Monisha)**  
   a. The “ad hoc” committee is working on the transfer of ownership of the Gate, with the following objectives:  
      i. Shift full ownership to the CIDBIA
ii. Request an ordinance change through the City Council that would remove the $50,000 reserve requirement in the event the City requires removal of the Gate in the future

iii. Set up funding (from the Gate Foundation) for the maintenance over the next 10 years

iv. Set up ongoing CIDBIA funding (in perpetuity) to maintain the gate beyond the funding from the Gate Foundation

b. Monisha is going to work on the first draft of the ordinance revisions we are asking the City for, and Barry and Tuck will help with review before submitting it to the City (who will draft the final version for Council consideration and approval)

c. Q&A

i. Brian pointed out that we need a clear statement of why the CIDBIA owns the Gate

ii. We will need to establish a permanent funding source for it (beyond the Gate Foundation); either through fundraising or as a CIDBIA budget line item

iii. Monisha clarified that the CIDBIA has been paying for the required permit, and for liability insurance for the gate, and that it’s current for 2019

9. Events/Marketing/Communication Update

a. Dragonfest – 6/29/19

i. This is the first year we scaled the event back to one day vs. two days

ii. The event went well (see report)

1. Well attended

2. Good weather

3. Feedback from businesses was by and large positive due to less disruption of business

iii. Financially the event netted about $13,000

1. While this was less than budget, it did end up making money and not losing money

2. Part of the lower revenue was due to major donors reducing the size of sponsorships (dramatically), which was part of the decision to cut it back to one day

iv. Monisha said that although Dragonfest netted less than we’d budgeted, she expects Night Market to be very successful, and that we should end up the year meeting budget on events

b. Night Market 9/14/19

c. Happy Hour/Food Walk – 3rd Thursday 7/18/19

d. Donny Chin Tribute – 7/23/19

e. Seattle Chinatown International District Block Party – Saturday 8/3/19

10. Executive Director’s Report

a. The CIDBIA Staff is working on outreach to neighborhood stakeholders

i. Monisha reported that 100% of the CIDBIA is bilingual ☺️ and is conducting in-person business outreach to all neighborhood businesses with the ability to translate

ii. They are handing out printed information (in English and Chinese)

iii. It is taking a lot of staff time, but it’s a high priority

b. The next CIDBIA Stakeholder Walkthrough will be on 7/24/19

i. Board Members are needed to participate if possible

ii. The point is to put names with faces, and to engage the neighborhood

c. Quarterly Community Cleanup 7/28/19

i. Engaging community members to be more involved and meet their neighbors

ii. This will be a smaller version of the Spring Clean

iii. Projects might include touching up paint, removing stickers signs, etc.

iv. Again, we need Board Members to participate if they can

d. New Homeless Outreach Coordinator (Jessica Kwon) has started

i. Jessica will be coordinating efforts between the City and various Agencies to help homeless people access services that are available to them

ii. She has a lot of experience, and will be a valuable resource to the neighborhood

11. Public Comment – None

12. Meeting adjourned at 10:02